

2019-2020 Graduate Catalog Addendum

The graduate catalog PDF and this addendum represent the official version of SMU's 2019-2020 Graduate Bulletin.

New or Revised Courses:

- ACCT 6205 - Strategic Cost Analysis
- ACCT 6208 - Information Systems and Assurance
- ACCT 6226 - Audit Procedures
- ARHS 6304 - Seminar on Ancient Art
- ARHS 6318 - Seminar on Non-Western Art
- ARHS 6329 - History and Methods of Art History
- ARHS 6330 - Seminar on Italian Renaissance Art
- ARHS 6333 - Seminar on 18th-Century Art
- ARHS 6335 - Seminar on Early Modern Art
- ARHS 6340 - Seminar on Spanish Art
- ARHS 6345 - Seminar on 20th-Century Art
- ARHS 6351 - Seminar on Contemporary Art
- ARHS 6353 – Seminar on Modern Art
- ARHS 6354 - Seminar on 19th-Century Art
- ARHS 6357 - Seminar on Cubism
- ARHS 6360 - Seminar on British Art
- ARHS 6366 - Seminar on Pre-Columbian Art
- ARHS 6372 - Seminar on American Art

- BA 6076 - Advanced Master Negotiation: Understanding People So They Don't Become the Problem
- BB 8330 - African-American Perspectives on the Bible
- BIOL 6414 - Concepts in the Biological Sciences
- BUSE 6232 - Energy and Environmental Law

- CM 9309 - Integrative Seminar and Strategic Planning in Contexts of Change and Transitions
- CS 7311 - Foundations of Computing
- CS 7331 - Data Mining
- CS 8321 - Machine Learning and Neural Networks

- DM 9309 - Integrative Seminar and Strategic Planning in Contexts of Change and Transitions
- DM 9347 - Contextual Analysis
- DS 6370 - Statistical Sampling

- EMIS 7305 - Systems Reliability and Availability Analysis
- EMIS 7309 - Systems Reliability Engineering

EMIS 7331 - Data Mining
EMIS 7356 - Decision Analysis for Engineers
EMIS 7357 - Analytics for Decision Support
EMIS 7361 - Computer Simulation Techniques
EMIS 7365 - Program and Project Management
EPL 6193 - Capstone Experience
EPL 6246 – Instructional Leadership STEM
EPL 6271 - Instructional Leadership 3
EPL 6280 - Leading Holistic Development
EPL 7369 - Leadership for Family-School-Community Engagement

FINA 6374 - Fundamentals of Finance
FINA 6377 - Applied Corporate Finance

HDCN 6355 - Affirmative Therapy with LGBTQ+ Individuals: Advocacy Across the Lifespan
HDCN 6356 - Affirmative Therapy with Transgender and GN-C Clients
HDCN 6357 - Affirmative Therapy with LGBTQ+ Couples and Families
HDDR 6328 - Restorative Justice
HGME 5101- Introduction to Master's Writing
HGME 6170 - Master's Thesis I Post Certificate
HGME 6175 - Master's Thesis I
HGME 6178 - Graduate Exhibition
HUMN 7386 - Social Science Research Design for Liberal Studies
HUMN 7387 - Liberal Studies Research-Based Writing
HX 8339 - The Church in Early Christianity

ITOM 6219 - Predictive Modeling with Web and Social Media Data
ITOM 6220 - Revenue Management
ITOM 6258 - Big Data Platforms
ITOM 6264 - Advanced Decision Models
ITOM 6274 - Data Analytics II
ITOM 6277 - Global Supply Chain
ITOM 6410 - Business Analytics Capstone

LAW 6234 - Corporate Compliance
LAW 6265 - Energy Finance
LAW 6266 - Extraterritorial Jurisdiction
LAW 6338 - Small Business and Trademark Clinic
LAW 7101 - Energy Finance
LAW 7230 - Income and Wealth Inequality
LAW 7234 - Introduction to Venture Transactions
LAW 7236 - Constitutional Criminal Procedure: Adjudication
LAW 7237 - Selected Issues in Sports Law
LAW 7240 - Second Amendment: History, Theory, and Practice
LAW 7324 - Race and American Law

LAW 7328 - Property for LLMs
LAW 7331 - Second Amendment: History, Theory, and Practice
LAW 7660 - Child Advocacy Clinic
LAW 8304 - Telecommunications Law and Policy
LAW 8343 - Civil Litigation: Judging the Jury

MAST 6252 - Applied Probability Models
MAST 6460 - Business Analytics Internship
MATH 6318 - Numerical Partial Differential Equations
MATH 6319 - Finite Element Analysis
MATH 6320 - Iterative Methods
MATH 6321 - Numerical Solution of Ordinary Differential Equations
MKTG 6234 - Managerial Judgement and Decision Making
MKTG 6275 - Fundamentals of Marketing Simulation
MKTG 6279 - Data-Driven Marketing
MKTG 6435 - Digital Marketing - A Tactical Approach
MKTG 6476 - Fundamentals of Marketing
MNO 6212 - The Management Consulting Process
MNO 6218 - Global Leadership in a Complex World
MNO 6230 - Global Challenges Facing the United States
MNO 6234 - Managerial Judgement and Decision Making

PSYC 6332 - Psychotherapy Practicum II

RE 6212 - Real Estate Analysis and Strategy
RE 6213 - Real Estate Finance
RE 6215 - Real Estate Development
RE 6411 - Real Estate Investment

SOSC 6333 - Ideas Shaping the American Character II: 1877-Present
SOSC 6397 - The Civil Rights Movement: An Unfinished Revolution
SOSC 7340 - The Human Condition in Africa
ST 6300 - Introduction to Theology
ST 8339 - Studies in Bonhoeffer
STAT 6309 - Machine Learning Using Python
STAT 6341 - Sports Analytics
STRA 6230 - Technology Strategy
STRA 6430 - Strategy Consulting

XS - Medical Music Therapy and Spiritual Care

Inactivated Courses:

ARHS 6313 - The Etruscans and Iron Age Italy
ARHS 6334 - The Look of Freedom
ARHS 6352 - Impressionism, Symbolism, and the Deviant Body: Making a Difference

ARHS 6388 - Why We Go to Auschwitz: Art, Trauma, and Memory
ARHS 6392 - Islamic Art and Architecture: The Creation of A New Art
ARHS 6396 - Art and Architecture of China

BA 6053 - Building and Leading an Innovative Enterprise

MUAS 6020 - Language Skills

PSYC 6092 - Practicum Seminar

PSYC 6093 - Practicum Seminar

PSYC 6094 - Practicum Seminar

PSYC 6095 - Practicum Seminar

PSYC 6096 - Practicum Seminar

PSYC 6097 - Practicum Seminar

PSCY 6098 - Practicum Seminar

PSYC 7092 - Practicum in Psychology

PSYC 7093 - Practicum in Psychology

PSYC 7094 - Practicum in Psychology

PSYC 7094 - Practicum in Psychology

PSYC 7095 - Practicum in Psychology

PSYC 7096 - Practicum in Psychology

PSYC 7097 - Practicum in Psychology

PSYC 7098 - Practicum in Psychology

(updated 9/23/2019)

Lyle School of Engineering

Electrical and Computer Engineering

Courses

Electrical and Computer Engineering

For **ECE** courses, the third digit in the course number designator indicates the subject area represented by the course. The courses for the master's degree in telecommunications are indicated by the prefix EETS. The EETS course descriptions are listed following the **ECE** courses. The following designators are used for **ECE** courses.

(updated 9/26/2019)

Enrollment and Academic Records (all schools)

Transcript Service

A transcript is an official document of the permanent academic record maintained by the University Registrar's Office. The permanent academic record includes all SMU courses attempted, all grades assigned, degrees received and a summary of transfer hours accepted. Official transcripts and certifications of student academic records are issued by the University Registrar's Office for all students. Copies of high school records and transfer transcripts from other schools must be requested from the institutions where the coursework was taken.

Transcripts are \$12.50 per copy. Additional copies in the same request mailed to the same address are \$3.50. Additional copies mailed to different addresses are \$12.50 a copy. PDF transcripts are \$16.25 per email address and are available only for students who attended after summer 1996.

Note: No incomplete or partial transcripts, including only certain courses or grades, are issued.

Transcripts cannot be released unless the student has satisfied all financial and other obligations to the University. Instructions for requesting a transcript to be mailed or picked up on campus are available at www.smu.edu/registrar ("Transcript Requests" link). A student may request his or her official transcript through the online my.SMU Student Homepage. Requests are processed through the National Student Clearinghouse. Telephone and email requests are not accepted. Students or their specified third party can pick up their transcripts at the University Registrar's Office, 101 Blanton Student Services Building.

Transcripts may be released to a third party as specified by the student on the Student's Consent for SMU to Release Information to Student's Specified Third Party form accessible at www.smu.edu/LegalDisclosures/FERPA/Forms.

Note: Chapter 675, S.B. 302. Acts of the 61st Texas Legislature, 1969 Regular Session, provides as follows: Section I. No person may buy, sell, create, duplicate, alter, give or obtain; or attempt to buy, sell, create, duplicate, alter, give or obtain a diploma, certificate, academic record, certificate of enrollment or other instrument which purports to signify merit or achievement conferred by an institution of education in this state with the intent to use fraudulently such document or to allow the fraudulent use of such document. Section II. A person who violates this act or who aids another in violating this act is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$1,000 and/or confinement in the county jail for a period not to exceed one year.

(updated 10/2/2019)

Cox School of Business

Information Technology and Operations Management

Professor Amit Basu, Department Chair

Professors: Amit Basu, Bezalel Gavish, John H. Semple

Associate Professors: Sreekumar R. Bhaskaran, R. Canan Savaskan-Ebert, Ulrike Schultze, Fangyun T. Tan

Assistant Professors: Vishal Ahuja, Karthik Nattamai Kannan, Rajiv Mukherjee

Clinical Professors: Angelika Leskovskaya, Timothy McDonough, Amy V. Puelz

Professor of Practice: Robert A. Gwinn

Executive-in-Residence: Hettie Tabor

(updated 10/15/2019)

SMU Guildhall

Enrollment and Academic Records

Schedule Changes

With the exception of HGME 6276 - Master's Thesis II, **HGME 6377 - Master's Thesis III** and HGME 6178 - Graduate Exhibition, students at SMU Guildhall cannot drop individual courses; they must take all of the required courses in their specialization each term to be enrolled.

(updated 11/14/2019)

Lyle School of Engineering

Mechanical Engineering, Ph.D.

Direct Admission into the Ph.D. Program

The Mechanical Engineering Department offers direct admission into its doctoral program for outstanding students with a bachelor's degree in mechanical engineering. This special "fast-track" program allows a student to apply up to 18 credit hours from the coursework hours requirement to the dissertation hours requirement, while retaining the 78 credit hours required past the Bachelor's degree. The minimum number of dissertation hours remains at 24 credit hours. A student admitted into this "fast-track" program must successfully complete a minimum of 36 credit hours of coursework and a minimum of 24 credit hours of dissertation with the total coursework and dissertation hours reaching a minimum of 78 credit hours. The expected program of study for most students in this track is 36 credit hours of coursework and 42 credit hours of dissertation. A minimum of 36 credit hours of the coursework must be from regularly scheduled, graduate-level courses, and cannot be one-on-one, directed study type courses. Additionally, students must satisfy the core course requirement for the Ph.D. degree.

Admission Requirements

This fast-track program is open only to outstanding students who have demonstrated excellence in their undergraduate (UG) career and who are well prepared to excel in their graduate coursework and research. Therefore, admission into this program shall be considered on an exceptional basis.

To be considered for admission to this program, applicants must meet the following minimum requirements:

1. An undergraduate degree in mechanical engineering from a reputable program,
2. An UG GPA of 3.5 or higher,
3. A GRE quantitative score of 85% or higher,
4. Strong letters of recommendation supporting the student's direct admission into a fast-track program, and
5. A written statement of purpose that projects maturity, purpose, commitment, and a demonstrated standard of excellence.

The Lyle School will consider outstanding applicants who have specifically applied to the fast-track program and will determine their admission into this program. A direct admission student who earns a cumulative GPA of less than 3.5 on their core courses or fails to complete the core requirement in two successive regular semesters is suspended from the fast-track doctoral program and switched to the regular Master of Science in Mechanical Engineering program. No readmission into the fast track program is allowed.

(updated 11/18/2019)

Dedman College of Humanities and Sciences

Applied Economics, M.A., Applied Economics Track

Degree Requirements

Required Core Courses (9 Credit Hours)

- ECO 5350 - Introductory Econometrics
- ECO 6381 - Economic Analysis I (microeconomics)
- ECO 6382 - Economic Analysis II (macroeconomics)

(updated 1/29/2020)

Dedman College of Humanities and Sciences

Enrollment and Academic Records

Grade Policies

Grade of Incomplete

A student may temporarily receive a grade of Incomplete (I) if a substantial portion of the course requirements have been completed with passing grades, but for some justifiable reason acceptable to the instructor, the student has been unable to complete the full requirements of the course.

The grade of I is normally changed to a final grade within one year but no later than the time of graduation.

At the time a grade of I is given, the instructor must stipulate the requirements and completion date that are to be met and the final grade that will be given if the requirements are not met by the completion date.

The maximum period of time allowed to clear the Incomplete is 12 months. If the Incomplete grade is not cleared by the date set by the instructor or by the end of the 12-month deadline, whichever is earlier, the grade of I will be changed to the grade provided by the instructor at the time the Incomplete was assigned or to a grade of F if no alternate grade was provided.

The grade of I is not given in lieu of a grade of F or W, or other grade, each of which is prescribed for other specific circumstances.

The grade of I in a course does not authorize a student to attend or enroll in the course during a later term. Graduation candidates must clear all Incompletes prior to the deadline on the Official

University Calendar. Failure to do so can result in removal from the degree candidacy list and/or conversion of the grade of I to the grade indicated by the instructor at the time the grade of I was given.

(updated 2/11/2020)

Dedman College of Humanities and Sciences

History, PhD

Degree Requirements

American History (**12 Credit Hours**)

The major field in American history offers broad preparation. During the first two years, students take a sequence of four colloquia (12 credit hours) in which they read intensively in American history from the era of Indian-European contact to the present. The intention is that they should master the historiography of the field. These colloquia emphasize new problems, interpretations and debates vital to the study of American history.

(updated 4/14/2020)

Dedman School of Law

Enrollment and Academic Records

Credit Hour Loads

Each "credit hour" awarded generally reflects work over a 15 week period, including a period for exam review. It is the Dedman School of Law policy that each "credit hour" awarded reflects an amount of work equivalent to approximately 1) 50 minutes of direct faculty instruction or examination and 2) 120 minutes of out-of-class student work including study, preparation of assignments, review, or other course related activities. Seminar courses, clinics, externships and other courses involving substantial out-of-class required activities may have fewer minutes of direct faculty instruction per credit hour. The senior associate dean for academic affairs will periodically review faculty and adjunct syllabuses to assess compliance with this policy.

Enrollment for nine credit hours of coursework in the fall/spring terms and eight hours of coursework in the summer term is recognized as a full load for students engaged in J.D. and eight credit hours for LL.M. graduate studies. Individuals who enroll for fewer than these minimum hours are designated as part-time students.

Per ABA Standard 310, the Dedman School of Law requires that for every credit hour, the student will be do an amount of work that approximates 42.5 hours of in and out of class work. Often for course-based work, that will take the form of one hour of classroom or direct faculty

instruction and two hours of out-of-class work per week for 15 weeks, including the final exam. In calculating the time required, fifty minutes suffices for one "hour" of classroom or direct faculty instruction, but an "hour" for out-of-class student work is sixty minutes. Other credit-awarded work requires at least an equivalent amount of work.

(updated 6/29/2020)

Spring 2020 Graduate and Professional Programs Academic Records and Enrollment Policies Changes

The following policies were adopted for Spring 2020 to provide a grading option for students enrolled in graduate courses in consideration of the change in teaching modality as well as other unusual personal and educational circumstances due to the COVID-19 outbreak in Spring 2020.

The policies were approved by the faculty and Deans of the respective graduate and professional programs and accepted by the Provost.

The policies apply to graduate-level coursework attempted in the Spring 2020 academic term. A policy may be renewed by a program for subsequent terms that are affected by circumstances related to COVID-19 upon the recommendation of the appropriate Dean and approval of the Provost.

Cox School of Business: Graduate Courses

GRADUATE COURSE GRADING POLICY & OPTIONS FOR SPRING SEMESTER 2020

This policy provides students in all graduate-level courses an option for a grade of Pass ("P").

- Faculty will report letter grades as normal according to the grading system used for each course and described in the course syllabus.
- A student may choose to keep the letter grade for each course or request a change to a grade of Pass.
 - The selection must be made to the Cox Graduate Student Services Office no later than 5:00 p.m. (CDT), Wednesday, May 13, 2020.
 - A student may make this selection course-by-course after the letter grade is posted in my.SMU at the end of the term. If no selection is made, the grade assigned will be the standard letter grade.
 - This grade policy applies to courses offered in Spring 2020, Module B and courses that span both Modules A and B.
 - Spring 2020, Module A courses are not eligible for this grade policy.
- A grade of Pass is eligible in the case of letter grades of C- or above. Letter grades of D+ or lower are not eligible and will remain as recorded
- Explanation of *Pass* ("P")
 - For graduate-level courses in which the student earns a grade of C- or better.
 - This grade conveys credit for the course but does not carry grade points, and therefore does not affect the GPA.
 - This grade will satisfy pre-requisite, major/minor requirements.
 - This grade will satisfy grade replacement for repeated core and required courses.

This policy is in effect semester for Spring 2020, and will be reviewed as needed for possible extension.

Dedman College: Graduate Courses

Dedman College proposes a grading policy for the Spring 2020 semester that allows graduate students to petition their instructors for an S/NC in their courses, up to and within 7 days after the posting of final grades.

Such petitions will be subject to approval of the instructor and the program's Director of Graduate Studies.

For approved petitions, final grades would be calculated according to the program's standard practices, and then converted to a grade of "S" for grades of C or better, or "NC" for grades of C- or lower.

Students whose petitions for S/NC grades are denied may appeal the decision to the Dean's Office and the Office of Research and Graduate Studies. Such appeals must be made within 30 days of the date of the decision.

Students remain subject to their program's annual evaluation of student performance across the areas of academics, research, and professional behavior.

Dedman Law: All Courses

Change to the Law School's Spring 2020 Grading Policy:

- All courses will be graded Credit (CR) and No Credit (NC).
- Incomplete (I) and Withdrew (W) also will be used.

Lyle School of Engineering: Graduate Courses

Lyle AAC will keep the A-F grading scheme and in special circumstances give the students the option to petition the instructor for a change to S/S-/NC grading system considering "S" to be "B-" or above; "S-" to be "C+", "C" and "C-"; and anything below "C-" counted as "NC".

The grades of "S", "S-" and "NC" have no impact on GPA.

The deadline for change of grade petition is two business days after the end of the semester (May 16th).

This petition needs to be approved by the instructor, Department Chair and Dean, similar to the change of grade process.

"S" satisfies the pre-requisite requirement; students should consult with the department or their academic advisor to see if "S-" satisfies the pre-requisite requirement.

Meadows School of the Arts: Graduate Courses

This temporary policy provides students in all graduate-level Meadows courses an option for a grade of Pass (P) for the Spring semester of 2020.

Meadows faculty will record and report letter grades according to the grading system used for each course as published in the course syllabus.

A student enrolled in a Meadows graduate course may choose to keep the letter grade for each course or request a change to a grade of Pass (P) after grades are posted in my.SMU at the end of the term.

A student who chooses to keep the letter grade needs to do nothing.

A student who wishes to select a Pass (P) must communicate that intention in writing to the Meadows Academic Records Offices no later than 5:00pm (CDT), Wednesday, May 13, 2020. An email message to the Meadows Graduate Academic Records Coordinator, Jennifer Smith (smithjr@smu.edu), is an acceptable means of delivering this information.

Please note that Meadows graduate programs have different thresholds for a grade to be considered passing. For example, in the Division of Theatre, B is the minimum passing grade. In the Division of Music, C is the minimum passing grade.

The optional grade of Pass (P) can only be selected if a student meets the threshold for passing in the academic unit which offers the course.

Letter grades below the academic unit's threshold for passing are not eligible for this option and will remain as recorded by the instructor of record.

Notes re Pass (P)

- This policy is only for graduate-level Meadows courses in which the student earns a grade at or above the threshold for passing in the academic unit in which the course is offered.
- A grade of P conveys credit for the course, but does not carry grade points and, therefore, does not affect the GPA.
- A grade of P will satisfy pre-requisite, major/minor requirements.
- A grade of P will satisfy grade replacement for repeated core and required courses.
- This policy is in effect for the Spring semester of 2020 and will be reviewed as needed for possible extension.

Perkins School of Theology

Due to the unprecedented circumstances related to the spread of the Covid-19 virus, Perkins School of Theology will permit students to request a grade of Credit or No Credit in any course this semester for which they are now registered that currently requires a “performance grade” (that is, a letter grade of A to F).* Nothing will change for those who do not make this request. (In other words, they will still receive a letter grade.) Students wishing to take this option must complete the online form ([linked here](#)) for each course. **All requests must be submitted by 5:00 p.m. Central Daylight Time on Monday, April 6, 2020.**

Please note the following consequences of choosing this option:

- Students who receive a final grade of D- or better will receive a final grade of CR (Credit). A grade of CR has no impact on GPA (Grade Point Average). Students who receive a final grade of F would instead receive a final grade of NC (No Credit), which also has no impact on GPA. A student receiving a grade of NC in a required course will be required to repeat the course. A student receiving a grade of NC in an elective course can take another elective course or repeat the same course if offered again.
- Changing a course to Credit/No Credit may have financial implications. You might wish to consult Christina Rhodes, our Financial Aid Coordinator, at csrhodes@smu.edu to make sure that this decision will not have a financial impact on a scholarship or other types of financial aid. I ask you to be patient in awaiting a reply since the Financial Aid Office is likely to receive a number of such inquiries, and there can be many variables to consider.
- If you are pursuing (or wishing to pursue) ordination in your denomination, please check with the appropriate denominational agencies to let them know that you might receive a Credit/No Credit grade in some of your courses, particularly if these courses are required for ordination. For United Methodists, those to contact would include your annual conference and your Board of Ordained Ministry.

To request the Credit/No Credit option for a course, [complete this DocuSign form](#). Complete one form for each course for which you are requesting the Credit/No Credit option. You will need to provide all the information

requested on the form. Once your professor signs the form, it will be routed automatically to the necessary offices, and you will receive a copy of the completed form by email. (If you do not receive the completed form, please contact your instructor.) Again, all requests must be submitted no later than 5:00 p.m. CDT on Monday, April 6, 2020.

Please contact the office of Registrar Joe Monroy (jmonroy@smu.edu) or Associate Dean Hugo Magallanes (hugo@smu.edu) with questions or concerns.

* The exceptions are courses that already utilize a Pass/Fail or Credit/No Credit system or option, including Spiritual Formation, Supervised Practicum, Graduate FT Status, and biblical languages.

Simmons School of Education and Human Development: Graduate Courses

Simmons Graduate Grade Change Policy provides students in graduate-level courses in the Departments of Teaching and Learning; Educational Policy and Leadership; and in the Graduate Liberal Studies and Dispute Resolution programs an option for grades of Satisfactory (“S”), Satisfactory Minus (“S-”) and No Credit (“NC”); and students in graduate courses in the Counseling program and PhD program an option for grades of Satisfactory Star (“S*”), Satisfactory Minus (“S-”) and No Credit (“NC”). The Master in Sports Management and Health Management programs will follow the Cox Grading Policy for these two joint programs.

- A student in the Departments of Teaching and Learning; Educational Policy and Leadership; and in the Dispute Resolution and Graduate Liberal Studies programs may choose to receive a grade of Satisfactory, Satisfactory Minus, or No Credit according to the definitions that follow for each graduate-level course completed during the Spring 2020 semester or any term for which the Provost approves the use of this policy.
- Faculty will report letter grades as usual according to the grading system used for each course and as described in the course syllabus.
- A student may choose to keep the letter grade for each course. There are many reasons why an individual student may wish to keep a letter grade in order to earn a specific GPA or meet other requirements, and students should consult with an advisor if they have any questions. If the student does not specifically choose the alternative grading scheme for a course by the deadline, the letter grade reported by the faculty member will stand.
- The grades of “S”, S*, “S-” and “NC” have no impact on GPA.
- The options under this policy do not count toward the maximum number of courses taken under the separate SMU Pass/Fail policy.
- A student may make this selection course-by-course after the letter grade is posted in [my.SMU](#) at the end of the term. The selection must be made by the following deadlines: graduating students must declare this option no later than 5:00 p.m. (CDT) Tuesday, May 19, 2020. Other graduate students must declare this option no later than 5:00 p.m. (CDT) Monday, May 25, 2020. The University will post degrees in May. Late declarations will not be accepted or considered.
 - *Satisfactory (“S”)*
 - For graduate-level courses in the Departments of Teaching and Learning; Educational Policy and Leadership; and Graduate Liberal Studies in which the student earns a grade of C or better.
 - This grade conveys credit for the course but does not carry grade points, and therefore does not affect the GPA.
 - This will satisfy program and degree requirements.
 - *Credit by Policy (“S-”)*
 - For graduate-level courses in the Departments of Teaching and Learning; Educational Policy and Leadership; and Graduate Liberal Studies in which the student earns a grade of C-, D+, D or D-.
 - This grade **conveys credit** for the course but does not carry grade points, and therefore does not affect the GPA.

- This **will not satisfy program and degree requirements**. Students will be required to retake the course and achieve a passing grade. Students should consult with their advisors in their respective degree programs for questions about specific details regarding what constitutes degree requirements for a passing grade for any courses that need to be re-taken.
- For graduate-level courses in which the student earns a grade of F.
- This grade **does not convey credit** and does not impact GPA.
- This **will not satisfy program and degree requirements**. Students will be required to retake the course and achieve a passing grade. Students should consult with their advisors in their respective degree programs for questions about specific details regarding what constitutes degree requirements for a passing grade for any courses that need to be re-taken.

Outline of Student Choices for Grading Options

Graduate students in the **Departments of Teaching and Learning; Educational Policy and Leadership; and in the Graduate Liberal Studies and Dispute Resolution programs** will have the following choices.

Grade Reported by Faculty	Option for Graduate courses	Satisfies prerequisite, major/minor or general education
A, A-B B+, B, B-, C+, C	“S” or keep letter grade	Yes
C-, D,	“S-” or keep letter grade	No
F	“NC” or keep letter grade	No

Because there are different degree requirements in different programs, the **Counseling program degrees and PhD program courses** will follow the grading option table below:

Grade Reported by Faculty	Option for Graduate courses	Satisfies prerequisite, major/minor or general education
A, A-, B+, B, B-	“S*” or keep letter grade	Yes
C+, C, C-, D+, D, D-	“S-” or keep letter grade	No
F	“NC” or keep letter grade	No

Course Drops

The last date to drop a course has been extended to April 24, 2020. Courses dropped between March 16 through April 24, 2020 will not show on a student’s transcript, will not earn credit and will not impact the GPA. Some students including (but not limited to) those with financial aid, veterans’ benefits or athletic scholarships must consult with an appropriate advisor before dropping a course.

Incompletes

SMU will adopt a special policy for Incomplete grade status in Spring 2020 courses.

- As per normal practice, faculty may assign a grade of Incomplete and stipulate in my.SMU the deadline by which a student must resolve the incomplete and the grade to be assigned if that does not happen.

- The grade of “I” will remain until a student clears the incomplete with the faculty member or until the student graduates, whichever comes first.
- At the point of graduation, any grade of “I” for a course taken in Spring 2020 will convert to “NC” for no credit. “NC” does not impact the GPA nor does it satisfy graduation, pre-requisite, major/minor or general education requirements because it does not convey credit for the course.
- Students cannot change a grade of “I” to a grade of “S,” “S-,” or “NC” during the window listed above after grades are posted.
- Once the replacement grade is posted the student will have 48 hours to change the grade to a grade of “S,” “S-,” or “NC.”

Transcript Notation

In addition to this grading option, a notation will appear on all transcripts for the Spring 2020 term highlighting the unusual educational circumstances due to a global health crisis.

The operational implementation of this temporary policy is a work-in-progress. We ask for patience and understanding as the Registrar’s Office develops the most efficient method to allow students to make this selection. Instructions will be available by April 30, 2020.