



Office of Engaged Learning

Dear Mentor:

Greetings from the Office of Engaged Learning at Southern Methodist University! Thank you for agreeing to be an Engaged Learning mentor. We know it is a commitment of your time and expertise, and we appreciate your generosity in serving our students.

As part of the application process, we ask you to review your student's written project proposal and sign at the bottom with a statement that indicates your approval. The application also asks you for a letter of recommendation addressed to the Engaged Learning Selection Panel.

Please address the following:

- Name of SMU student
- Title of Engaged Learning Fellowship project
- Your insight about the project
- Your intended role
- Impact you think the project will have on the target population or community of practice
- Impact you think it will have on the student
- Your approval and support

Please email the letter to engagedlearning@smu.edu (indicate MENTOR REC-STUDENT NAME in subject line).

The deadline to receive your letter is February 15 unless the student lets you know that s/he is applying for one of the other application cycles: early decision (deadline December 15), senior cycle (September 15).

Once a decision is reached, the Office of Engaged Learning will email you and the student.

If you have any questions about the recommendation letter or any other aspect of being an Engaged Learning mentor, please feel free to contact me.

Sincerely,

Jennifer Ebinger
Director, Office of Engaged Learning
Office of the Provost