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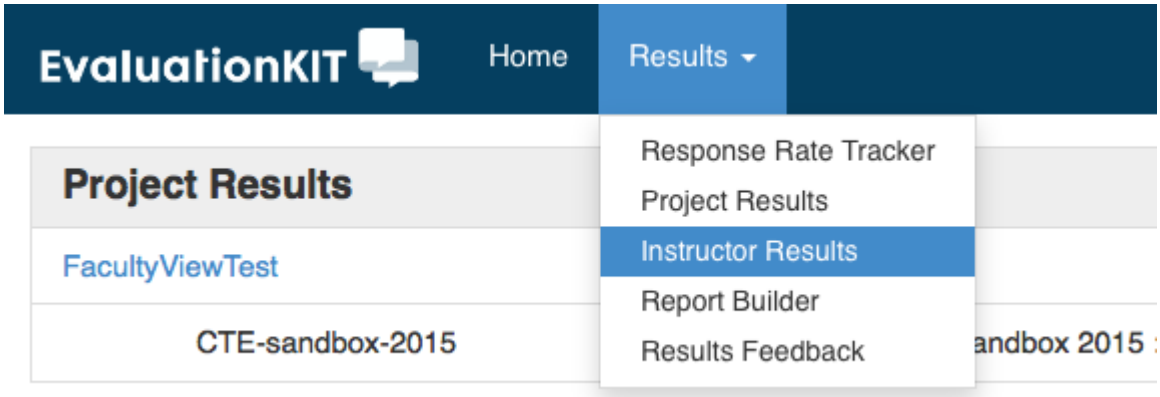
Instructor Results

Instructors can navigate results, as well as generate batch reports, across multiple projects within *Instructor Results*.

1. Click on the *Results* tab
2. Select *Instructor Results*
3. Select the project(s) from the project drop down menu.
4. To view an individual course section report, click on the *View* icon by course information and select desired report.
5. To generate a batch report, select more than one course section and click on *Batch Report.*
    1. Name the batch report
    2. Select one of the following options:
        - **Merge Multiple PDF Reports into one PDF for Selected Courses** - Individual course sections reports will be compiled into a single PDF report. Data is not aggregated.
        - **Download Multiple PDF Reports/Batch as ZIP File for Selected Courses** - Course section reports will be downloaded as individual PDF files into a ZIP file. Data is not aggregated.
        - **Comparison Report with Selected Courses in one report and organized by survey questions as PDF** - Comparison of each survey question from course to course. Data is not aggregated. *See Sample Below. NOTE:* If wanting aggregated data, please follow the steps listed in the *Project Results* section below.
    3. Select or Deselect option to include responses to write-in (qualitative) questions on report.
    4. Click *GO*

Locating the Results Tab:



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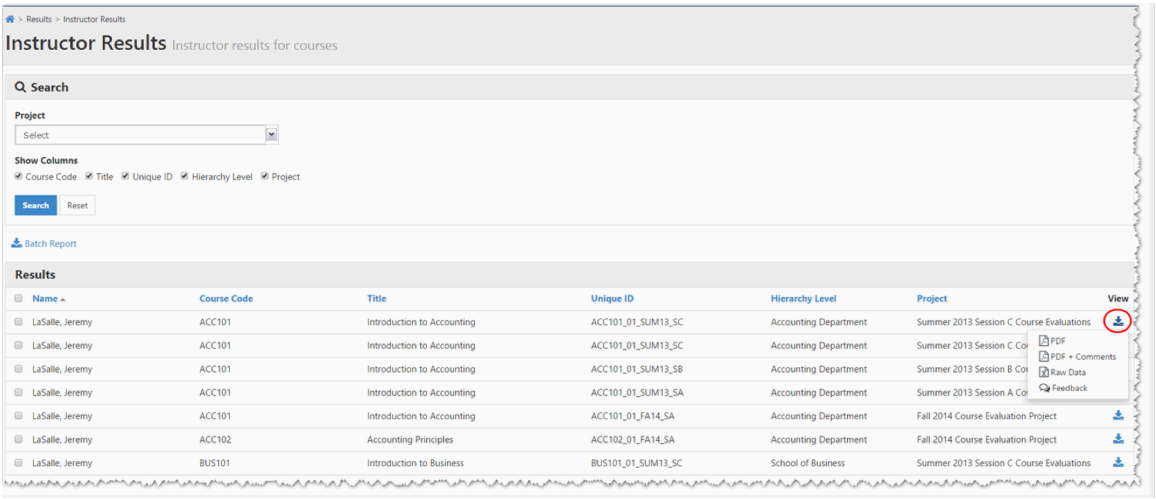
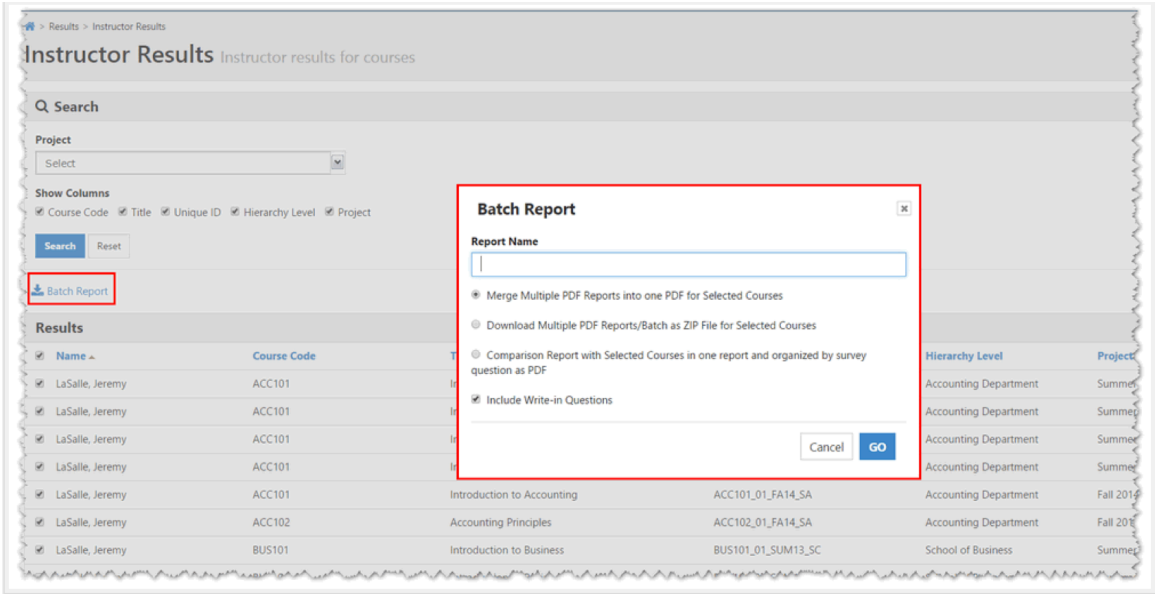
To view an individual course section report:



To Generate a Batch Report:



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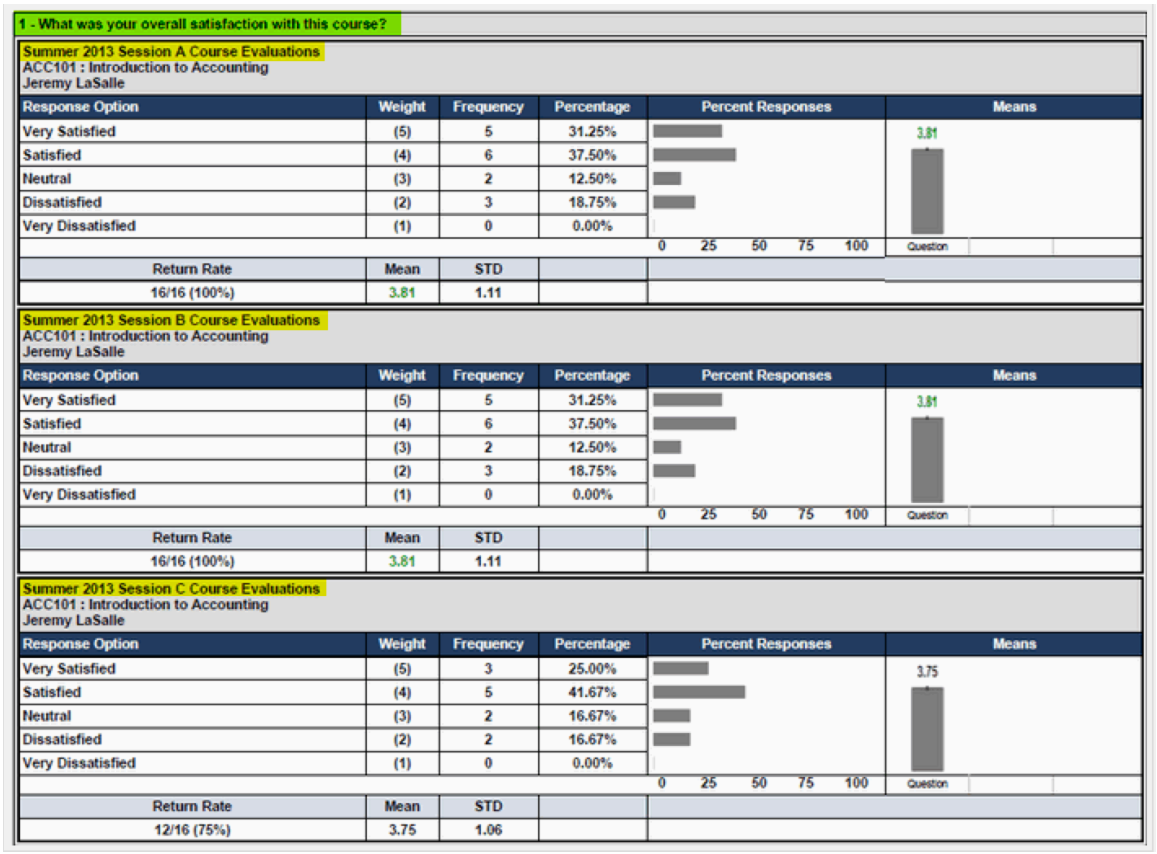
Comparison Report with Selected Courses in one report and organized by survey questions as PDF Sample:



1 - What was your overall satisfaction with this course?

Summer 2013 Session A Course Evaluations
ACC101 : Introduction to Accounting
Jeremy LaSalle

Response Option	Weight	Frequency	Percentage	Percent Responses	Means
Very Satisfied	(5)	5	31.25%		3.81
Satisfied	(4)	6	37.50%		
Neutral	(3)	2	12.50%		
Dissatisfied	(2)	3	18.75%		
Very Dissatisfied	(1)	0	0.00%		
				0 25 50 75 100	Question

Return Rate	Mean	STD
16/16 (100%)	3.81	1.11

Summer 2013 Session B Course Evaluations
ACC101 : Introduction to Accounting
Jeremy LaSalle

Response Option	Weight	Frequency	Percentage	Percent Responses	Means
Very Satisfied	(5)	5	31.25%		3.81
Satisfied	(4)	6	37.50%		
Neutral	(3)	2	12.50%		
Dissatisfied	(2)	3	18.75%		
Very Dissatisfied	(1)	0	0.00%		
				0 25 50 75 100	Question

Return Rate	Mean	STD
16/16 (100%)	3.81	1.11

Summer 2013 Session C Course Evaluations
ACC101 : Introduction to Accounting
Jeremy LaSalle

Response Option	Weight	Frequency	Percentage	Percent Responses	Means
Very Satisfied	(5)	3	25.00%		3.75
Satisfied	(4)	5	41.67%		
Neutral	(3)	2	16.67%		
Dissatisfied	(2)	2	16.67%		
Very Dissatisfied	(1)	0	0.00%		
				0 25 50 75 100	Question

Return Rate	Mean	STD
12/16 (75%)	3.75	1.06

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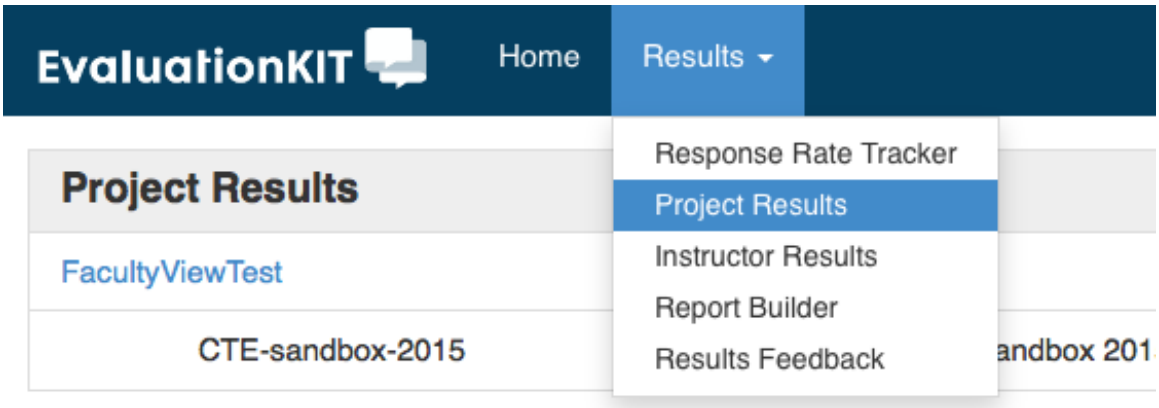
Project Results

Instructor can access project results by course section within *Project Results*.

1. Click on the *Results* tab
2. Select *Project Results*
3. Select the project from the project results list.
4. To view an individual course section report, click on the *View* icon by course information and select desired report.
5. To generate a batch report, select more than one course section and click on *Batch Report.*
    1. Name the batch report
    2. Select one of the following options:
        - **Merge Multiple PDF Reports into one PDF for Selected Courses** - Individual course sections reports will be compiled into a single PDF report. Data is not aggregated.
        - **Download Multiple PDF Reports/Batch as ZIP File for Selected Courses** - Course section reports will be downloaded as individual PDF files into a ZIP file. Data is not aggregated.
        - **Aggregate Data for Selected Items into One Report** - Results for all selected course sections will be aggregated into one single PDF report.
    3. Select or Deselect option to include responses to write-in/qualitative questions on report.
    4. Click *GO*

Locating the Results Tab:



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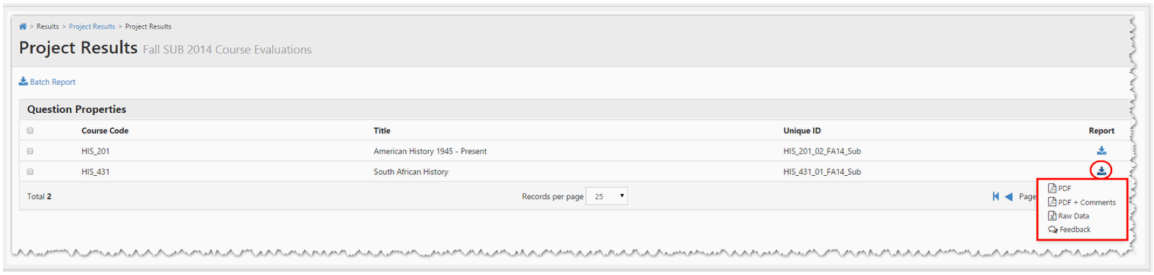
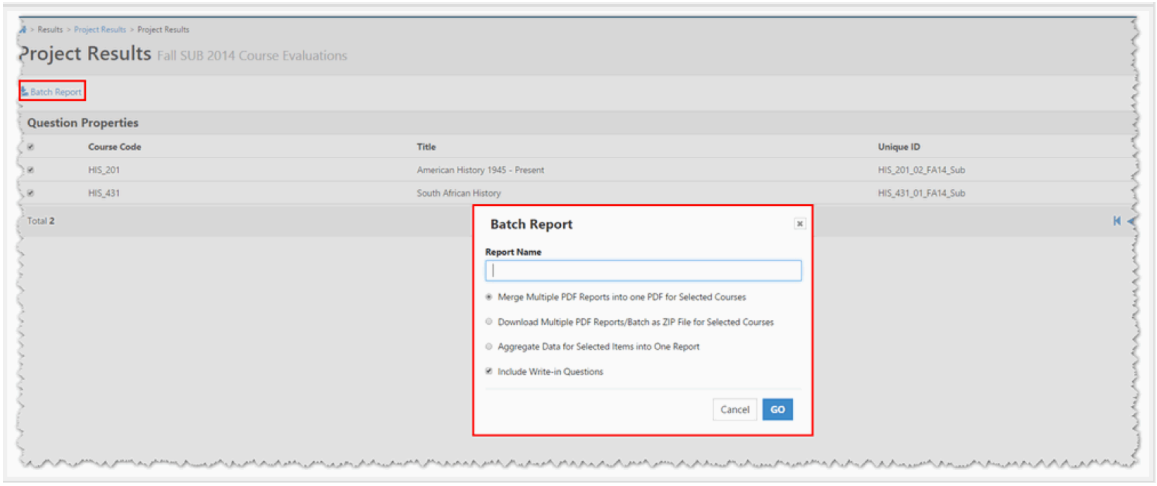
To view an individual course section report:



To Generate a Batch Report: