

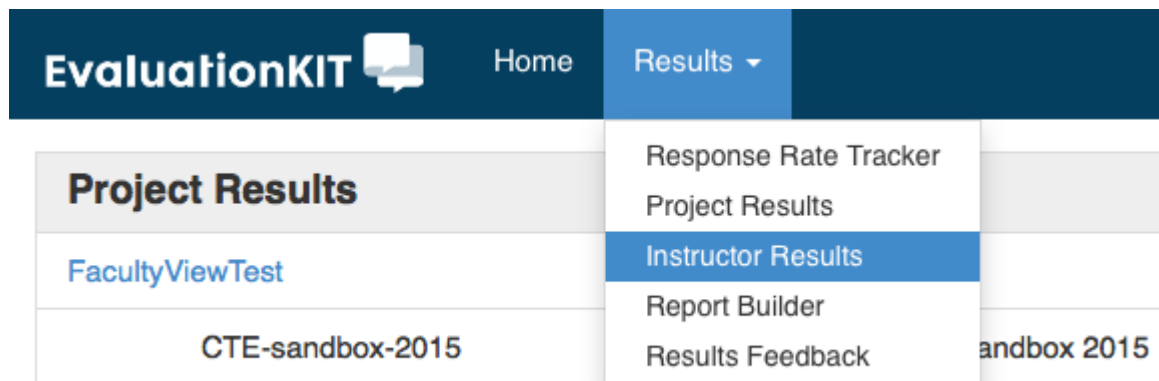


Instructor Results

Instructors can navigate results, as well as generate batch reports, across multiple projects within *Instructor Results*.

1. Click on the *Results* tab
2. Select *Instructor Results*
3. Select the project(s) from the project drop down menu.
4. To view an individual course section report, click on the *View* icon by course information and select desired report.
5. To generate a batch report, select more than one course section and click on *Batch Report*.
 1. Name the batch report
 2. Select one of the following options:
 - **Merge Multiple PDF Reports into one PDF for Selected Courses** - Individual course sections reports will be compiled into a single PDF report. Data is not aggregated.
 - **Download Multiple PDF Reports/Batch as ZIP File for Selected Courses** - Course section reports will be downloaded as individual PDF files into a ZIP file. Data is not aggregated.
 - **Comparison Report with Selected Courses in one report and organized by survey questions as PDF** - Comparison of each survey question from course to course. Data is not aggregated. *See Sample Below. NOTE: If wanting aggregated data, please follow the steps listed in the *Project Results* section below.*
 3. Select or Deselect option to include responses to write-in (qualitative) questions on report.
 4. Click *GO*

Locating the Results Tab:



To view an individual course section report:

Results > Instructor Results

Instructor Results

Instructor results for courses

Q Search

Project: Select

Show Columns: Course Code Title Unique ID Hierarchy Level Project

Search Reset

Batch Report

Name	Course Code	Title	Unique ID	Hierarchy Level	Project	View
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SC	Accounting Department	Summer 2013 Session C Course Evaluations	
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SC	Accounting Department	Summer 2013 Session C Co	PDF
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SB	Accounting Department	Summer 2013 Session B Co	PDF + Comments
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SA	Accounting Department	Summer 2013 Session A Co	Raw Data
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_FA14_SA	Accounting Department	Fall 2014 Course Evaluation Project	Feedback
LaSalle, Jeremy	ACC102	Accounting Principles	ACC102_01_FA14_SA	Accounting Department	Fall 2014 Course Evaluation Project	
LaSalle, Jeremy	BUS101	Introduction to Business	BUS101_01_SUM13_SC	School of Business	Summer 2013 Session C Course Evaluations	

To Generate a Batch Report:

Results > Instructor Results

Instructor Results

Instructor results for courses

Q Search

Project: Select

Show Columns: Course Code Title Unique ID Hierarchy Level Project

Search Reset

Batch Report

Name	Course Code	Title	Unique ID	Hierarchy Level	Project
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SC	Accounting Department	Summer
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SB	Accounting Department	Summer
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_SUM13_SA	Accounting Department	Summer
LaSalle, Jeremy	ACC101	Introduction to Accounting	ACC101_01_FA14_SA	Accounting Department	Summer
LaSalle, Jeremy	ACC102	Accounting Principles	ACC102_01_FA14_SA	Accounting Department	Summer
LaSalle, Jeremy	BUS101	Introduction to Business	BUS101_01_SUM13_SC	School of Business	Summer

Batch Report

Report Name:

Merge Multiple PDF Reports into one PDF for Selected Courses

Download Multiple PDF Reports/Batch as ZIP File for Selected Courses

Comparison Report with Selected Courses in one report and organized by survey question as PDF

Include Write-in Questions

Cancel GO



Comparison Report with Selected Courses in one report and organized by survey questions as PDF Sample:

1 - What was your overall satisfaction with this course?						
Summer 2013 Session A Course Evaluations						
ACC101 : Introduction to Accounting Jeremy LaSalle						
Response Option	Weight	Frequency	Percentage	Percent Responses	Means	
Very Satisfied	(5)	5	31.25%			3.81
Satisfied	(4)	6	37.50%			
Neutral	(3)	2	12.50%			
Dissatisfied	(2)	3	18.75%			
Very Dissatisfied	(1)	0	0.00%			
				0 25 50 75 100	Question	
Return Rate		Mean	STD			
16/16 (100%)		3.81	1.11			
Summer 2013 Session B Course Evaluations						
ACC101 : Introduction to Accounting Jeremy LaSalle						
Response Option	Weight	Frequency	Percentage	Percent Responses	Means	
Very Satisfied	(5)	5	31.25%			3.81
Satisfied	(4)	6	37.50%			
Neutral	(3)	2	12.50%			
Dissatisfied	(2)	3	18.75%			
Very Dissatisfied	(1)	0	0.00%			
				0 25 50 75 100	Question	
Return Rate		Mean	STD			
16/16 (100%)		3.81	1.11			
Summer 2013 Session C Course Evaluations						
ACC101 : Introduction to Accounting Jeremy LaSalle						
Response Option	Weight	Frequency	Percentage	Percent Responses	Means	
Very Satisfied	(5)	3	25.00%			3.75
Satisfied	(4)	5	41.67%			
Neutral	(3)	2	16.67%			
Dissatisfied	(2)	2	16.67%			
Very Dissatisfied	(1)	0	0.00%			
				0 25 50 75 100	Question	
Return Rate		Mean	STD			
12/16 (75%)		3.75	1.06			



Project Results

Instructor can access project results by course section within *Project Results*.

1. Click on the *Results* tab
2. Select *Project Results*
3. Select the project from the project results list.
4. To view an individual course section report, click on the *View* icon by course information and select desired report.
5. To generate a batch report, select more than one course section and click on *Batch Report*.
 1. Name the batch report
 2. Select one of the following options:
 - **Merge Multiple PDF Reports into one PDF for Selected Courses** - Individual course sections reports will be compiled into a single PDF report. Data is not aggregated.
 - **Download Multiple PDF Reports/Batch as ZIP File for Selected Courses** - Course section reports will be downloaded as individual PDF files into a ZIP file. Data is not aggregated.
 - **Aggregate Data for Selected Items into One Report** - Results for all selected course sections will be aggregated into one single PDF report.
 3. Select or Deselect option to include responses to write-in/qualitative questions on report.
 4. Click *GO*

Locating the Results Tab:

The screenshot shows the EvaluationKIT interface. At the top, there is a dark blue navigation bar with the text 'EvaluationKIT' and a speech bubble icon. To the right of this bar are three tabs: 'Home', 'Results' (which is highlighted in a lighter blue), and another tab that is partially obscured. Below the 'Results' tab, a dropdown menu is open, listing several options: 'Response Rate Tracker', 'Project Results' (which is highlighted in blue), 'Instructor Results', 'Report Builder', and 'Results Feedback'. Below the navigation bar, there is a table with three rows. The first row has 'Project Results' in the first column. The second row has 'FacultyViewTest' in the first column. The third row has 'CTE-sandbox-2015' in the first column and 'sandbox 201' in the third column.

To view an individual course section report:



Project Results Fall SUB 2014 Course Evaluations

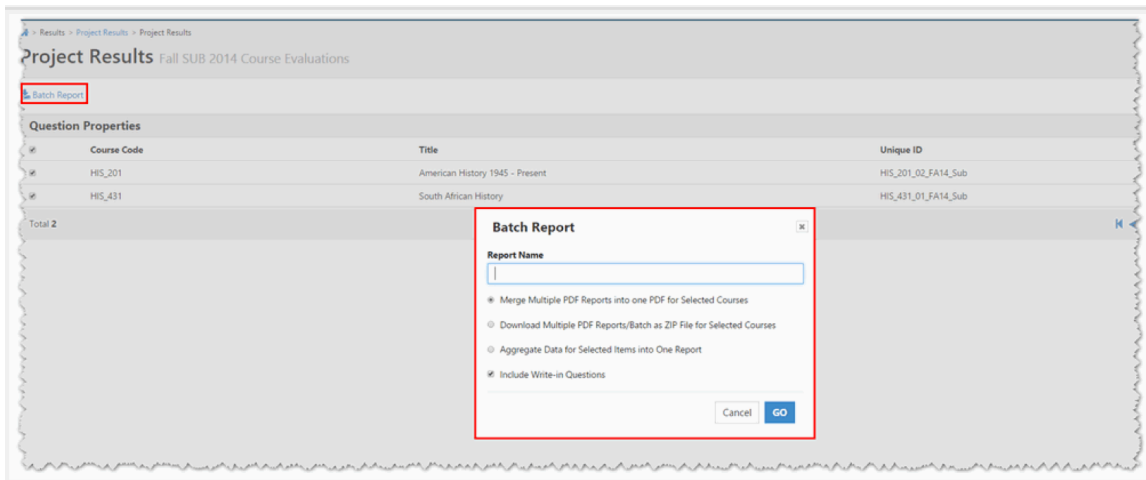
Batch Report

Question Properties	Course Code	Title	Unique ID	Report
<input type="checkbox"/>	HIS_201	American History 1945 - Present	HIS_201_02_FA14_Sub	
<input type="checkbox"/>	HIS_431	South African History	HIS_431_01_FA14_Sub	
Total 2				

Records per page: 25

Page: PDF PDF + Comments Raw Data Feedback

To Generate a Batch Report:



Project Results Fall SUB 2014 Course Evaluations

Batch Report

Question Properties	Course Code	Title	Unique ID
<input checked="" type="checkbox"/>	HIS_201	American History 1945 - Present	HIS_201_02_FA14_Sub
<input checked="" type="checkbox"/>	HIS_431	South African History	HIS_431_01_FA14_Sub
Total 2			

Batch Report

Report Name:

Merge Multiple PDF Reports into one PDF for Selected Courses

Download Multiple PDF Reports/Batch as ZIP File for Selected Courses

Aggregate Data for Selected Items into One Report

Include Write-in Questions

Cancel GO