

**Southern Methodist University – Academic Advisement**  
**Understanding the Degree Progress Report – Graduate & Professional**

The Degree Progress Report (DPR) details the progress a student is making toward the fulfillment of a degree from SMU. It runs in two formats: an Online format and a PDF version. The chart below indicates if an item is available on the Online or PDF version.

Screenshots at the end provide examples of DPR requirements and formats.

Section	Explanation
<b>Header Information</b> (Online version only)	Under Careers, it will list the career for the DPR displayed. If multiple DPRs are available, click on the “v” to change between each DPR.
	Hide Satisfied Requirements checkbox is available to only see those requirements not yet satisfied.
	A disclaimer that explains the purpose of the DPR and directs students to verify degree requirements with the school of record. Also, included is a statement about in-progress courses. If a course is in progress, it cannot successfully satisfy a requirement until it has been graded, where the grade meets the limits set for the requirement. Click the “Important Info” button to view information.
	View PDF button available to view a detailed pdf report.
<b>Header Information</b> (PDF version only)	The header contains information that identifies the student, includes a disclaimer regarding the DPR, and defines the different types of courses that can satisfy requirements.
	The type of DPR advisement report displays at the top of the DPR: <ul style="list-style-type: none"> <li>◆ Self-Service (runs through Student Dashboard or Advisor Center)</li> <li>◆ Admin (run by dean’s offices through administrative pages)</li> <li>◆ What-If (a career simulation report that shows how a student’s courses would satisfy the requirements of a different plan – Student Dashboard, Advisor Center, or administrative pages.)</li> </ul>
	The student’s name, SMU ID, and current run date of the DPR report display.
	Under the student information, a textbox contains a disclaimer that explains the purpose of the DPR and directs students to verify degree requirements with the school of record. Also included is a statement about in-progress courses. If a course is in progress, it cannot successfully satisfy a requirement until it has been graded, where the grade meets the limits set for the requirement.
	The textbox also contains a legend that identifies five types of courses that can populate degree requirements within the DPR: <ul style="list-style-type: none"> <li>◆ EN: an enrolled course that has received a grade (an “I” grade is considered in progress)</li> <li>◆ TR: a course that has received transfer credit</li> <li>◆ TE: a course that has received test credit</li> <li>◆ IP: a course that is in progress (no grade or a grade of “I”)</li> <li>◆ WH: a faux grade that is found on the career simulation What-If DPR</li> </ul>
<b>Program/ Plan Stack</b> (PDF Version Only)	The Program/Plan stack lists all of the student’s programs and plans (majors/minors), including the Requirement Term/Requirement Status of each.
	Programs and plans display in the order they are entered in the system. The first program listed is the student’s primary program. The first plan listed is the student’s primary plan.
	Majors display before minors within a given program.
	The Requirement Term represents the catalog year that is followed by the student.
	The Requirement Status indicates whether a program/plan is Satisfied, Not Satisfied, or Not Found. “Not Found” means a program or plan is not set up in my.SMU for the DPR, and students in such a program/plan should consult their advisors in their school of record for degree requirements.
<b>Degree Progress Report Analysis</b>	This is a detailed analysis of all program and plan requirements (including those that calculate GPAs), and the courses taken that satisfy them. On the Online DPR, you can view more information about a requirement by clicking on the “>” symbol.
	Note: Not all degree requirements are set up in my.SMU for the DPR, and students in such a program/plan should consult their advisors in their school of record for degree requirements.


**Southern Methodist University – Academic Advisement**  
**Understanding the Degree Progress Report – Graduate & Professional**

Section	Explanation
<b>Degree Progress Report Analysis</b> (Continued)	Plans are divided into Requirement Groups (RG), Requirements (R), and Requirement Lines. Most every plan is identified by an RG number. Every requirement group is divided into requirements, which may be identified by an R number. A requirement is divided into one or more requirement lines; requirement lines are not numbered on the DPR. Note: Not all Requirements will be designated with a number; some graduate programs will only have the name of the requirement.
	Required units and/or courses are set up for each Requirement Group, Requirement, and Requirement Line (units or courses Required) so that a requirement will have a Satisfied or Not Satisfied status and will indicate units or courses used toward the requirement. A Satisfied status will include in-progress units. The course does not successfully satisfy the requirement until the course is graded, where the grade satisfies the limits of the requirement. Note: Some requirements are non-course based and will use Milestones.
	For some requirements and requirement lines, all of the courses that can satisfy it will display on the DPR.
	Student exceptions may sometimes display on the DPR: Course Directives (CD) are course substitutions; Requirement Changes (RC) are adjustments to units or courses, and Waivers (W) excuse a student from having to meet a requirement. This student exception will appear as a note under the requirement. On the Online DPR, a course directive will display as a clickable note icon for the course substituted.
	Credit splitting may occur within a requirement when not all of a course's total units are needed. For example, if course has 4 units, 3 units could satisfy a 3-unit requirement and one used toward free electives.
	A graduate DPR will have at least one section (plan requirements). It may also have program requirements; however, they are not common and will be listed as an additional section before the plan requirements. <ul style="list-style-type: none"> <li>◆ Program Requirements: Individual program requirements.</li> <li>◆ Plan Requirements (listed for each major/concentration and each minor): Requirements that display progress towards fulfillment of the student's major/concentration and minor, including a Plan Verification requirement (also known as corequisites). Examples of the plan verification for a major includes plan GPA calculation, graduate units, resident units, transfer course limits, and time limits)</li> </ul>
(PDF version only)	All DPRs will have a Course History section that lists every course that a student has taken in a career within a grid that includes the term, subject, catalog number, course title, grade, units earned, and course type/status. Where applicable, it also displays topical course titles, repeat codes, and course designations.

**Southern Methodist University – Academic Advisement**  
**Understanding the Degree Progress Report – Graduate & Professional**

**FIGURE 1. Header Information (Online and PDF) and Program/Plan Stack (PDF only)**

**1a. Degree Progress Report – PDF:**



**For Degree Progress Report, Self-Service**  
 prepared on 03/09/2023

Page 1 of 2

THE DEGREE PROGRESS REPORT IS NOT AN OFFICIAL TRANSCRIPT. It has been prepared to assist in planning your academic program. The student is responsible for verification of information. Final certification of degree requirement completion is handled by the student's school of record.

**\*\* SATISFIED notations for requirements include In-Progress courses, but a requirement is not Satisfied until the In-Progress units that count toward the Required units are successfully completed. See the In-Progress section of the report. \*\***

**EN = Taken      TR = Transfer      TE = Test      IP = In Progress      WH = What If**

<u>Program/Plan</u>	<u>Requirement Term</u>	<u>Requirement Status</u>
Graduate Career	Fall 2022	Not Satisfied
Statistical Sciences - Masters Program	Fall 2022	Not Satisfied
Appl Stats & Data Analytcs - MS Major	Fall 2022	Not Satisfied

**1b. Degree Progress Report – Online:**

Career: Graduate

Hide Satisfied Requirements

Important Info    View PDF

APPLIED STATISTICS AND DATA ANALYTICS M.S. (36 Units Required) (RG-2579) NOT SATISFIED

Consult SMU Graduate catalog for program requirements. [SMU Graduate Catalog](#)

Units

18 units needed

18/36

- > MASDA CORE (21 Units Required) NOT SATISFIED
- > MASDA ELECTIVES (12 Units Required) NOT SATISFIED
- > MASDA MAJOR CONSULTING PROJECT (3 Units Required) NOT SATISFIED
- > PLAN VERIFICATION (R-2771)

If you have multiple academic careers, click here to change between each DPR.

Check to hide satisfied requirements.

Select any ">" to view more detailed information.

**Southern Methodist University – Academic Advisement**  
**Understanding the Degree Progress Report – Graduate & Professional**

**FIGURE 2. The DPR is divided into Requirement Groups (RG), Requirements (R), and Requirement Lines.**

**Example of RG-2016 Higher Education M.E.D.:**

**A. HIGHER EDUCATION M.E.D. (36 Units Required) (RG-2016)**  
 Overall Requirement Not Satisfied: HIGHER EDUCATION M.E.D.

· Units: 36.00 required, 36.00 used, 0.00 needed

**B. HIGHER EDUCATION CORE (33 Units Required) (RQ-2286)**  
 Overall Requirement Not Satisfied: HIGHER EDUCATION CORE

· Units: 33.00 required, 33.00 used, 0.00 needed

**C. HIGHER EDUCATION CORE (30 Units Required)**  
 Not Satisfied: HIGHER EDUCATION CORE

· Units: 33.00 required, 30.00 used, 3.00 needed

Most Requirement Groups are designated by RG numbers. Requirements are designated by R numbers.

**A. Requirement Groups line up at the left margin in bold black font on the PDF.**

**B. Requirements line up at the left margin in black font on the PDF.**

**C. Requirement lines are indented one tab margin in smaller font (line numbers do not display.)**

**FIGURE 3. Requirement Status and Courses Used**

**3a. Courses Used in a requirement on the PDF are identified by Course Type:**

MASDA CORE (21 Units Required)  
 Not Satisfied: MASDA CORE

· Units: 21.00 required, 18.00 used, 3.00 needed

Requirement Status is Satisfied or Not Satisfied based on Units or Courses Required and Used. Note: Some requirements are non-course based and will use Milestones to track status.

**Courses Used**

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2022	STAT	6301	Experimental Statistics I	A-	3.00	EN
Fall 2022	STAT	6307	Intro. to Stat. Computing	A	3.00	EN
Fall 2022	STAT	6311	Intro to Math Stat I	A	3.00	EN
Spring 2023	STAT	6302	Experimental Statistics II		3.00	IP
Spring 2023	STAT	6309	Machine Learning Using Python		3.00	IP
Spring 2023	STAT	6312	Intro to Math Stat II		3.00	IP

**Courses Available**

STAT 6324

**Southern Methodist University – Academic Advisement**  
**Understanding the Degree Progress Report – Graduate & Professional**

**3b. Courses Used in a requirement on the Online DPR are identified by the Status:**

COURSE	DESCRIPTION	TERM	UNITS	STATUS
> STAT6301	Experimental Statistics I	Fall 2022	3.00	A- Graded: A-
> STAT6302	Experimental Statistics II	Spring 2023	3.00	In Progress
> STAT6307	Intro. to Stat. Computing	Fall 2022	3.00	A Graded: A
> STAT6309	Machine Learning Using Python	Spring 2023	3.00	In Progress
> STAT6311	Intro to Math Stat I	Fall 2022	3.00	A Graded: A
> STAT6312	Intro to Math Stat II	Spring 2023	3.00	In Progress
> STAT6324	Computational Statistics	Fall term only	3.00	-

**FIGURE 4. Courses Available (list of all courses that can satisfy a requirement)**

**4a. Courses Available display on the PDF until the requirement is satisfied, then PDF displays Courses Used:**

MASDA CORE (21 Units Required)  
**Not Satisfied: MASDA CORE**

Units: 21.00 required, 18.00 used, 3.00 needed

**Courses Used**

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2022	STAT	6301	Experimental Statistics I	A-	3.00	EN
Fall 2022	STAT	6307	Intro. to Stat. Computing	A	3.00	EN
Fall 2022	STAT	6311	Intro to Math Stat I	A	3.00	EN
Sprng 2023	STAT	6302	Experimental Statistics II		3.00	IP
Sprng 2023	STAT	6309	Machine Learning Using Python		3.00	IP
Sprng 2023	STAT	6312	Intro to Math Stat II		3.00	IP

**Courses Available**

STAT 6324

**4b. Online DPR will display like this when satisfied:**

COURSE	DESCRIPTION	TERM	UNITS	STATUS
> STAT6301	Experimental Statistics I	Fall 2022	3.00	A- Graded: A-
> STAT6302	Experimental Statistics II	Spring 2023	3.00	In Progress

**Southern Methodist University – Academic Advisement**  
**Understanding the Degree Progress Report – Graduate & Professional**

If the requirement is not yet satisfied, available courses will be blank for status and term:

COURSE	DESCRIPTION	TERM	UNITS	STATUS
> STAT6366	Statistical Consulting	Fall term only	3.00	-
> STAT6367	Statistical Practice (CONSULTING INTERNSHIP)	Spring term only	3.00	-
> STAT6367	Statistical Practice (CONSULTING- SAS COMPETITION)	Spring term only	3.00	-

**FIGURE 5. Student Exceptions (Course Directives)**

5a. Course Directives are substitutions that display on the PDF under the course that has been substituted:

**HIGHER EDUCATION CORE (30 Units Required)**  
**Not Satisfied: HIGHER EDUCATION CORE**



Units: 33.00 required, 30.00 used, 3.00 needed

**Courses Used**

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
Fall 2020	EPL	6374	Interpreting Ed Research	A	3.00	EN
Fall 2020	EPL	6392	History of Higher Education	A	3.00	EN
Fall 2020	EPL	6394	Emerging Issues in Higher Ed	A	3.00	EN
Sprng 2021	EPL	6360	The College Student	A	3.00	EN
Sprng 2021	EPL	6363	Faculty and Academic Gov	A-	3.00	EN
Fall 2021	EPL	6343	Internship	A	3.00	EN
Fall 2021	EPL	6358	Equity and Access in Higher Ed	A	3.00	EN
Sprng 2022	EPL	6379	Student Affairs Administration	A	3.00	EN
Sprng 2022	EPL	6396	Higher Education Finance	A	3.00	EN
Sprng 2022	EPL	6300	Independent Study	A	3.00	EN

**EPL 6300 has been directed to this line.**  
 CD:EPL6300 TO EPL CORE COURSE

5b. Course Directives on the online DPR are identified by a note icon for the substituted course (click on the note for more detail.):

COURSE	DESCRIPTION	TERM	UNITS	STATUS
> EPL6300	Independent Study	Spring 2022	3.00	 Graded: A
> EPL6343	Internship	Fall 2021	3.00	 Graded: A

**FIGURE 6. Excerpt of Course History (PDF Version):**

**Course History**

Term	Subject	Catalog Nbr	Title	Grade	Units	Type
Fall 2022	STAT	6315	Survey Sampling	A	3.00	TR
Fall 2022	STAT	6311	Intro to Math Stat I	A	3.00	EN
Sprng 2023	STAT	6302	Experimental Statistics II		3.00	IP