



# McFarlin Memorial Auditorium

## 2023 – 2024 RENTAL RATES

### PROFIT

\$4,000.00 for one show per day  
\$4,700.00 for two shows per day  
Load In/rehearsal days at \$200.00 per hour  
All Expenses  
House Commission of 20% on  
merchandise and approved concessions

### Non-Refundable Deposit

\$1,800 - \$2,000 (Will be applied to final invoice)

### NON-PROFIT

\$3,100.00 for one show per day  
\$3,700.00 for two shows per day  
Load In/Rehearsal days at \$180.00 per hour  
All Expenses  
House Commission of 10% on  
merchandise and approved concessions

### EXPENSES

Technical Director: \$75.00 per day plus \$40.00 per hour (five hours minimum)  
Stage Hands: Minimum of three for lectures or five for ballets and/or concerts @ \$34.75 per hour (five hours minimum)  
Audio/Light Board Engineer: \$40.75 per hour (five hours minimum) subject to day rate depending on type of show  
Engineer: \$400.00  
Overhead Fee: 15% of hourly stage crew labor  
Event Manager: \$200.00 per performance  
Ushers: \$22.00 - \$28.00 per hour, per usher (four hours minimum - rate based on event complexity and discretion of Manager)  
SMU-PD: \$65.00 per hour, per officer (four hours minimum - minimum of two officers required)  
Cleaning Fee: \$35.00 - \$48 per hour, per custodian. Custodial requests made less than two weeks before event will incur additional charges on the hourly labor. Custodial Rates begin two hours before an event through a minimum of two following the end of the performance.

### EQUIPMENT RENTALS

Table:	\$10.00 per day	Large rug:	\$35.00 per day
Folding chair:	\$3.00 per day	Wooden podium:	\$100.00 per day
Arm chair:	\$10.00 per day	Red or Blue chair:	\$15.00 per day
Skirt:	\$12.00 per day	Directors chairs:	\$12.00 per day
Stanchion:	\$6.00 per day	Garment rack:	\$15.00 per day
Easel:	\$6.00 per day	Removal of Furniture:	\$250.00
Music stand:	\$8.00 per day (\$2.00 extra for light)	Storage of Items Left Behind:	\$50.00
Marley floor:	\$100.00 per day		

*All groups are subject to a parking service fee for patron parking on campus.*

### SEATING CAPACITY:

Orchestra: 1,222  
First Balcony: 678  
Second Balcony: 486  
**TOTAL:** 2,386  
(PIT) 40



McFarlin  
Memorial  
Auditorium

## 2023 – 2024 SMU Mezzanine Rental Rates

### PROFIT

\$700.00 per four-hour block  
Each additional hour at \$50.00 per hour  
All Expenses  
House Commission of 20% on merchandise and approved concessions

*\*Fee does not include custodial service or furniture removal and replacement if requested. All requests must be conveyed at least two weeks out.*

### NON-PROFIT & SMU

\$600.00 per four hour block  
Each additional hour at \$50.00 per hour  
All Expenses  
House Commission of 10% on merchandise and approved concessions

### EXPENSES

SMU-PD: \$65.00 per hour, per officer (four hours minimum) if required  
House Manager: \$200.00 (if required)  
Ushers: \$22.00 - \$28.00 per hour (if required)  
Cleaning Fee: \$35.00 - \$48.00 per hour, per custodian. Custodial requests made less than two weeks before event will incur additional charges on the hourly labor. Custodial Rates begin two hours before an event through a minimum of two following the end of the performance. (If required)

*\*All groups are subject to a parking service fee for patron parking on campus.*

### EQUIPMENT RENTALS

Table (Not for food): \$10.00 per event  
Table Skirt: Folding \$12.00 per event  
chair: \$3.00 per event  
Arm chair: \$10.00 per event  
Music stand: \$8.00 per event (\$2.00 extra for light)  
Stanchion: \$6.00 per event  
Red/Blue chair: \$15.00 per event  
Easel \$6.00 per event  
Podium \$100.00 per event  
Removal of Furniture: \$250.00

*\* Audio equipment is not available in this space. If needed, equipment will be rented and staff hired to operate the equipment.*



<b>AUDIO</b>	
<b>Item</b>	<b>Price</b>
Wireless microphone combo kit (wireless handheld or wireless lavalier)	\$75
Head set microphone (in additional to a combo kit)	\$50
SM58 Wired Microphone	\$60
iPod with general playlist	\$80
Piano, 1994 Baldwin SF Grand (with tuning)	\$800
Small 8 channel Mackey mixer	\$120
Music stands	\$8
Music stand light	\$2



<b>VISUAL</b>	
<b>Item</b>	<b>Price</b>
Confidence Monitor	\$320
Projector & Screen Package	\$900
Perfect Cue Speaker Timer	\$350
Perfect Cue Slide Timer Advancer	\$200
Full Video Package (includes all above items)	\$1500
Video Recording 3 Static Is Cameras 1080p 29.9	\$400
Highspeed Hardline streaming internet connection	\$100
Video playback system	\$50



<b>LIGHTING</b>	
<b>Item</b>	<b>Price</b>
Static or Controlled wireless up-light	\$75
Lighting Restore Fee	\$600
Truss Sticks by Foot Black	\$14
Truss Sticks by Foot Black	\$12
Truss Block/Bases	\$80
DF50 Hazer or F100 Fogger (requires overwatch)	\$100
Over watch (cost depends on usage, four hours minimum)	\$2,500+
Lighting Design (depending on complexity)	\$150-\$750
Podium Special	\$120
Cyc Lighting w/ ground row	\$200
Ground Package	\$350
Follow Spot	\$150
House Gobo	\$100
Sheets of Gel	\$14.50



<b>RIGGING EXPENDABLES</b>	
Shackles various sizes	\$10-\$20
Utility Line-Set	\$100
Spansets in various sizes*	\$25-\$50
Disco Ball w/motor*	\$300
Cyc	\$200
Legs	\$50
Blackout Curtain	\$200
Rebalance/Retrim fee	\$300
Rigging All Inclusive	\$800
Beamclamps*	\$50
Deck Chain in various lengths	\$25-\$75



<b>PODIUMS, FX, DÉCOR</b>	
Wooden Podium	\$100
Marley Floor	\$100
Large Rug	\$35
Table	\$10
Table Skirts (Black)	\$12
Folding Chair	\$3
Arm Chair	\$10
Red/Blue Chair	\$15
Director's Chair	\$12
Garment Rack	\$15
Stanchion	\$6
Easel	\$6



<b>LABOR</b>	
<b>Item</b>	<b>Price</b>
Audio Technician (per hour, five-hour minimum) <i>*Subject to day rate depending on complexity of event (\$400)</i>	\$40.75
Lighting Engineer (per hour, five-hour minimum) <i>*Subject to day rate depending on complexity of event (\$400)</i>	\$40.75
Video Technician (per hour, five-hour minimum) <i>*Subject to day rate depending on complexity of event (\$500)</i>	\$40.75
Technical Director (per hour, five-hour minimum)	\$40.00
Camera Operator (per hour, five-hour minimum) <i>*Subject to day rate depending on type of camera</i>	\$40.00
Stage Hands (per hour, minimum of three for speeches or five for ballets and/or concerts, five-hour minimum)	\$34.75
Stage Manager	\$40.75
Lighting or Audio Design Fee	Starts at \$200





<b>Labor (continued)</b>	
<b>Item</b>	<b>Price</b>
Technical Director Fee Per Day	\$75.00
Overhead fee	15% of Crew labor cost
Electricians	\$40.75
Fly Operator	\$40.75
Truck Loaders	\$34.75
Spot Operators	\$34.75
Riggers (per day)	\$650.00
<b>*Labor Policy*</b>	
* OT over 8 hours worked	
* DT between 12:00am - 8:00am	
* One 15 minute break for every 4 hours worked	
* One hour walk away or 30 minute provided meal break every 8 hours worked	
* Failing to accommodate will result in a meal penalty of double-time rate until meal break is provided	